Glossary of Terms

Academic Probation
After attempting 12 units, a student whose cumulative grade-point average falls below 2.0 is placed on academic probation. A student whose cumulative grade point average falls below 2.0 for three consecutive semesters is subject to dismissal from the College.

Academic Renewal
A student may initiate a petition to have his/her record reviewed for the removal of grade(s) from their permanent record for the purpose of computing the grade-point average. A student must meet specific conditions and may have a maximum of 18 units removed.

Advisory
An advisory is condition of enrollment that a student is advised (but not required) to meet before, or in conjunction with, enrollment in a course.

Appeal
A student request for reconsideration of a decision made affecting disciplinary action, grade change, prerequisite challenge, etc.

Articulation Agreement
An agreement with another institution that certifies that courses will be accepted for credit upon transfer.

ASSIST
An online student-transfer information system that shows how course credits earned at one public California college or university can be applied when transferred to another. ASSIST is the official repository of articulation for California’s public colleges and universities and provides the most accurate and up-to-date information about student transfer in California (assist.org).

Assessment
Assessment is the process the college uses to evaluate student skills in areas such as Reading, English and English as a Second Language (ESL), and Mathematics.

ASO (Associated Student Organization)
A organization which all enrolled students are eligible to join.

Associate Degree
A degree (Associate in Arts, A.A., or Associate in Science, A.S) granted by a community college which recognizes a student’s satisfactory completion of an organized program of study consisting of a minimum of 60 degree applicable semester units.

Audit
A student’s attendance in a class with permission of the instructor and payment of a fee. No college credit nor grade is given.

CalWORKS Program
CalWORKs (California Work Opportunity and Responsibility to Kids) program offers training and support services to students receiving TANF (Temporary Assistance to Needy Families), previously AFDC.

Catalog Rights
Catalog rights refer to the right of every continuing student to choose one, and only one, catalog under whose course requirements the student is to be evaluated for the purpose of determining whether the student meets the requirements for graduation or for certification to transfer to UC or CSU. The continuing student may select the catalog which was in effect when the student initially enrolled at LATTC, or the catalog in effect when the student petitions for graduation or transfer certification.

Certificate of Achievement
Programs designed for students who are looking for instruction with a high degree of specialization. Certificates of Achievement vary in length and may require less than two years of full-time study, and may be pursued on a part-time basis. At the point of completion, students may request the issuance of a Certificate of Achievement.

Certificate of Completion
A document confirming that a student has completed a program or sequence of noncredit courses that prepares him or her to progress in a career path or to undertake degree-applicable or nondegree-applicable credit courses.

Certification of CSU General Education Requirements
Completion of a body of transfer courses which meet the general education requirements of the California State University system (CSU).

Concurrent Enrollment
A student may enroll in two mutually dependent courses within the same semester and/or may be simultaneously enrolled at both LATTC and a K-12 or another college.

Continuing Student
A student who maintains continuous attendance which is defined as no more than one semester absence within a school year, excluding Summer sessions and Winter intersessions.

Cooperative Education
An instructional program that is designed to complement the student’s academic training with on-the-job experiences.

Corequisite
A condition of enrollment consisting of what course a student is required to simultaneously take in order to enroll in another course.

Counseling
Guidance provided by professional counselors in academic, vocational, and personal matters.

Course
A subject of study identified by Title and Number; for example: Art 101.
Glossary of Terms

Credit by Examination
Credit granted for proficiency accomplished through testing.

Dismissal
A student on academic or progress probation for three semesters may be dismissed from the College. Once dismissed, the student may not attend any college within the Los Angeles Community College District for a period of one year and must petition for re-admittance at the end of that period of time.

Drop
A student's official withdrawal from a class.

Elective
Courses recommended for a given major in addition to prescribed requirements.

Full-Time Student
A student enrolled and active in 12 or more units during the Fall or Spring Semester.

General Education Requirements
A group of courses from several subject areas which are required for graduation by state law.

Grade Point
The numerical value of a college letter grade. A=4, B=3, C=2, D=1, F=0, times the number of units of the course: An “A” in a 5 unit course equals 20 points.

Grade-Point Average (GPA)
The GPA is determined by dividing the total grade point earned by the number of attempted units.

IGETC (Intersegmental General Education Transfer Curriculum)
Completion of all the requirements in the Intersegmental General Education Transfer Curriculum (IGETC) will permit a student to transfer from a community college to a campus in either the California State University or the University of California system.

INC (Incomplete)
The administrative symbol ‘INC’ is recorded on the student’s permanent record in special situations in which the student has not been able to complete a course due to circumstances beyond the student’s control.

IP (In Progress)
A symbol which indicates a course which continues over parts or all of two semesters.

Lower Division
College courses at the freshman and sophomore levels.

Major (Program of Study)
A concentration of study in a specified discipline.

MW (Military Withdrawal)
This occurs when a student who is a member of an active or reserve United States military service receives orders compelling a withdrawal from courses. Upon verification of such orders, a withdrawal symbol may be assigned at any time after the last day of the fourteenth week of instruction or 75% of the time the class is scheduled to meet, whichever is less.

NDA (Non-Degree Applicable)
Credit courses that do not apply toward a degree and are not transferable.

Non-Penalty Drop Period
The first two weeks of a regular Fall or Spring semester during which a student’s enrollment in a class is not recorded on the student’s permanent record if the student drops by the deadline. This deadline will be different for short term and summer session courses.

Pass/No-Pass
A form of grading whereby a student receives a grade of Pass (P) or No Pass (NP) instead of an A, B, C, D, or F. A grade of “P” is assigned for class work equivalent to a “C” or above. “NP” denotes work below a grade of “C.”

Prerequisite
A condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or educational program.

Progress Probation
A student will be placed on progress probation if, after enrolling in 12 units, the total number of units for which a W, NP or INC has been assigned equals 50 percent or more of the units enrolled.

RD (Report Delayed)
This temporary administrative symbol is recorded on the student’s permanent record when a course grade has not been received from the instructor. It is changed to a letter grade when the grade report is received.

Returning Student
A previously enrolled student who did not attend the College during the previous two semesters. Attendance during the summer session is not included in this determination.

Satisfactory Completion
Completion of a course with a grade of “C” or better.

Schedule of Classes
A schedule giving directions for enrollment and detailed information about the times, locations, and instructors of the classes to be offered. It is issued before the beginning of each semester and summer session.

Semester
One-half of the academic year, usually 16 weeks.

Substandard Grade
An earned grade of “D” or “F.”

Transcripts
A student’s permanent record and an official list of all courses taken at a college or university showing the final grade received for each course.
312 Glossary of Terms

Transfer
A student may change from one collegiate institution to another after having met the requirements for admission to the second institution.

Transfer Courses
Courses designed to match lower-division courses of a four-year institution and for which credit may be transferred to that institution.

Transferable Units
College units earned through satisfactory completion of courses acceptable for credit at a four-year college or university (e.g. UC – University of California, CSU – California State University)

Units
The amount of college credit earned by satisfactory completion of a specific course taken for one semester. Each unit represents one hour per week of lecture or recitation, or a longer time in laboratory or other exercises not requiring outside preparation.

Units Attempted
Total number of units in courses for which a student was ever actively enrolled.

Units Completed
Total number of units in courses for which a student received a grade of A, B, C, D, or P.

Units Enrolled
Total number of units in which the student is enrolled at the end of the non-penalty drop period, which is the total number of units for all courses appearing on the student’s transcripts.

W
An administrative symbol assigned to a student’s permanent record for all classes which a student has dropped or has been excluded from by the instructor after the end of the non-penalty drop date, but by the last day to drop.

Withdrawal
The action a student takes in dropping all classes during any one semester and discontinuing coursework at the College.
### College Administration

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone No.</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Laurence B. Frank, President</td>
<td>(213) 763-7052</td>
<td>JH-543</td>
</tr>
<tr>
<td>David Ysais, Manager, Public Relations</td>
<td>(213) 763-7063</td>
<td>JH-533</td>
</tr>
</tbody>
</table>

### Office of Instruction

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone No.</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Jim Lancaster, Vice President</td>
<td>(213) 763-7036</td>
<td>JH-512</td>
</tr>
<tr>
<td>Dr. Arineh Arzoumanian, Dean</td>
<td>(213) 763-7091</td>
<td>JH-522</td>
</tr>
<tr>
<td>Dr. Ann Hamilton, Dean</td>
<td>(213) 763-7051</td>
<td>JH-528</td>
</tr>
<tr>
<td>Vincent Jackson, Dean</td>
<td>(213) 763-7035</td>
<td>MA-205G</td>
</tr>
<tr>
<td>Dr. Henan Joof, Dean</td>
<td>(213) 763-7127</td>
<td>MA-105</td>
</tr>
<tr>
<td>Cynthia Morley-Mower, Dean</td>
<td>(213) 763-7074</td>
<td>CH-225</td>
</tr>
</tbody>
</table>

### Pathway Innovation & Institutional Effectiveness

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone No.</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leticia Barajas, Vice President</td>
<td>(213) 763-7071</td>
<td>JH-519</td>
</tr>
<tr>
<td>Ramon Abrego III, Dean</td>
<td>(213) 763-3754</td>
<td>MA-109</td>
</tr>
<tr>
<td>Dr. Chito Cajayon, Dean</td>
<td>(213) 763-5565</td>
<td>CH-266</td>
</tr>
<tr>
<td>Dr. Michelle Cheang, Dean</td>
<td>(213) 763-5533</td>
<td>MA-109</td>
</tr>
<tr>
<td>Ani Zarpas, Dean</td>
<td>(213) 763-7064</td>
<td>JH-519</td>
</tr>
</tbody>
</table>

### Pathways & Administrative Services

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone No.</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Ann Tomlinson, Interim Vice President</td>
<td>(213) 763-7042</td>
<td>JH-305</td>
</tr>
<tr>
<td>Sang Baik, Manager, College Information System</td>
<td>(213) 763-7007</td>
<td>MA-007</td>
</tr>
<tr>
<td>Vilma Dawson, Associate Vice President</td>
<td>(213) 763-7043</td>
<td>JH-311</td>
</tr>
<tr>
<td>Scott McIntyre, Director of College Facilities</td>
<td>(213) 763-3612</td>
<td>CY-152</td>
</tr>
</tbody>
</table>

### Pathways & Student Affairs

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone No.</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Kaneshia Tarrant, Vice President</td>
<td>(213) 763-7078</td>
<td>JH-532</td>
</tr>
<tr>
<td>Maggie Cordero, Associate Dean</td>
<td>(213) 763-7101</td>
<td>JH-416</td>
</tr>
<tr>
<td>Dr. Eliza Hoyos-Vences, Associate Dean</td>
<td>(213) 763-7126</td>
<td>MA-105</td>
</tr>
<tr>
<td>Christopher T. Sweeten, Dean</td>
<td>(213) 763-7207</td>
<td>JH-214</td>
</tr>
<tr>
<td>Dimitrios Synodinos, Associate Dean, Student Life</td>
<td>(213) 763-7201</td>
<td>JH-532</td>
</tr>
</tbody>
</table>
Abrego, Ramon  
Dean, Pathway Innovation and Institutional Effectiveness

Acosta, Manuel  
Instructor, Chemistry/Chemical Technology

Aguilar Juan  
Instructor, Sign Graphics

Aguilar, Julieta (2016)  
B.S., CSU, Northridge  
Ph.D., UC Berkeley

Aguilar, Carlos (2013)  
Instructor, Sign Graphics

Ahmad, Jamil (2000)  
Professor, Business/Economics  
B.A., Pangan University, Lahore  
M.A., Dhaka University, Dhaka, Bangladesh  
M.B.A., University of Texas Pan-American, Edinburg, Texas

Alca, Carlos (2010)  
Associate Professor, Fashion Design  
A.A., Los Angeles Trade-Technical College

Alvarez, Jaime (2016)  
Assistant Professor, Construction/Carpentry  
B.A., San Francisco state  
M.A., Cal State Long Beach

Anderson-Houlihan, Carole (1994)  
Instructor, Fashion Design  
A.A., Los Angeles Trade-Technical College

Arzoumanian, Arineh (2018)  
Dean, Office of Instruction  
B.S., University of California Los Angeles  
M.S., University of California Los Angeles  
Ed.D., CSU Northridge

Ashby, Cynthia (2007)  
Professor, Nursing  
B.S.N., St. Mary’s College  
M.S.N., University of Phoenix

Avila, Luis (2009)  
Assistant Professor, Math  
B.S (physics), M.S. (Mathematics), CSU, Los Angeles

Bailey, Paulette (2000)  
Professor, CAOT-Business  
B.S., Grambling State University  
M.S., CSU, Dominguez Hills  
MOUS Certified

Baik, Sang  
Manager, College Information System

Bakman, Dr. Anna A (1999)  
Professor, Mathematics  
M.S., Ph.D., Moscow University of Railling Transport

Barcroft, Tanith (2016)  
Assistant Professor, Nursing

Barnett, Craig J. (1987)  
Professor, Refrigeration & Air Conditioning Mechanics  
B.A., CSU, Northridge  
M.S. University of Maryland  
California State Contractors Licenses: C20 & C38

Barajas, Byanca  
Counselor, EOPS

Barajas, Leticia (2005)  
Vice President, Pathway Innovation & Institutional Effectiveness  
B.A., UC Irvine  
M.P.A., CSU Dominguez Hills

Bentley, Mara (2012)  
Associate Professor, Psychology  
B.A., CSU Long Beach  
M.A., Pepperdine University

Bird, Bethany (2013)  
Assistant Professor History  
B.A. CSU Dominguez Hills  
M.A. CSU Dominguez Hills  
M.A. American University System

Blake, George (2016)  
Instructor, English  
B.A., Morgan State University  
M.A., Morgan State University

Blumenfeld, Susan  
Instructor, Carpentry

Braxton, Phyllis (2016)  
Counselor, Counseling  
B.S. CSU Fresno  
M.S. CSU Fresno  
Ed.D., California Lutheran University

Brent, Lourdes M. (2000)  
Professor, Counseling  
Counselor, EOPS  
Coordinator, Volunteer Program  
B.A., Immaculate Heart College  
M.S., Mount St. Mary's College

Botma, Scott (2013)  
Associate Professor, Cosmetology  
B.S. University of Phoenix

Bottedurud, Scott  
Instructor, Electronics Technology

Brown, Stephen (2010)  
Instructor, Nursing  
ADN, Santa Ana College

Professor, Health Kinesiology  
B.A., Duke University  
M.A., University of Florida

Professor, Counseling  
Counselor, CARE/EOPS  
B.S., CSU Dominguez Hills  
M.A., National University

Burke, Dennis C. (2006)  
Professor, Electrical Construction & Maintenance  
A.S., Los Angeles Trade-Technical College  
Electrical Contractors License C-10

Burnett, Maurice L. (2006)  
Professor, Counseling  
AA., El Camino College  
B.A., CSU Dominguez Hills  
M.S.W., Howard University

Buscaglia, Renatta (2003)  
Instructor, Spanish  
A.A., Rio Hondo College  
B.A., M.A., CSU Los Angeles

Cajayon, Dr. Chito (2016)  
Dean, Pathway Innovation and Institutional Effectiveness  
B.S., CSU Long Beach  
M.P.A., CSU Dominguez Hills  
Ph.D., University of Southern California

Campbell, Deborah N. (2007)  
Associate Professor, Counseling  
B.A., Whittier College  
M.A., San Diego State University

Chancy, Che’ (2005)  
Associate Professor, Welding,  
B.S., M.A., CSU, Long Beach.  
A.S., Welding, - Los Angeles Trade-Technical College.

Chandler, Christine C. (2007)  
Professor, Nursing  
B.S.N., CSU Los Angeles  
M.S.N., CSU Long Beach

Chao, Karen  
Assistant Professor, Fashion Design

Chavez, Eric (1984)  
Professor, Electronics  
A.S., East Los Angeles College  
B.S., M.A., CSU Los Angeles

Cheang, Michelle  
Dean, Pathway Innovation and Institutional Effectiveness

Chen, Lina (1988)  
Department Chair, Cosmetology  
Professor, Cosmetology  
B.A., University of Taiwan  
Certificate, Pomona Valley Vocational College  
Licensed Cosmetologist, State of California

Chit, Tin  
Instructor, Machine Shop

Cioffi, Gabriel (1996)  
Professor, Refrigeration & Air Conditioning  
A.S., Los Angeles Valley College  
B.S., CSU, Los Angeles  
M.P.A., CSU, Northridge  
Contractor’s License, C20 & C38
Cole, Dr. Linda Eva (1994)  
Director, GAIN/CalWORKs Program  
Professor, Counseling  
B.A., Douglass College, Rutgers University  
M.A., P.D., New Jersey City University  
Ph.D, Bible Believers College & Seminary  
Emeritus

Cordero, Maggie (2016)  
Associate Dean, EOPS/CARE/CAYFES  
B.S., University of Southern California  
J.D., Syracuse University

Cruz, Cindy (2016)  
Assistant Professor, English  
B.A., CSU Long Beach  
M.A., CSU Long Beach

Dacosta, Marvin  
Pathway Navigator, ATM

Dam, Marie Christine  
Assistant Professor, Cooperative Education  
B.S., UC Riverside  
M.P.A., University of LaVerne

Damaso, Stacy (2008)  
Department Chair, Culinary Arts  
Instructor, Culinary Arts  
A.A., Diablo Valley College  
B.S., Cal Poly Pomona  
CECP Certification ACF

Davis-Kendrick, Maggie (2007)  
Professor, Nursing  
B.S.N., CSU Dominguez Hills  
M.N., Regis University

Dawkins, Thomas (1988)  
Department Chair, Counseling  
Professor, Counseling  
B.A., Ripon College  
M.S., CSU, Los Angeles

Dawson, Vilma  
Associate Vice President

Delzeit, Linda D (1995)  
Professor, Health  
Kinesiology  
B.A., M.A., CSU, Long Beach

Denton, Dr. Timothy (2000)  
Instructor, Biology  
B.A., M.S., CSU Northridge  
Ph.D., UCLA

Diaz, Dr. Martin (2007)  
Academic Senate 1st Vice President  
Instructor, Chemistry  
B.A., M.S., CSU Los Angeles  
Ph.D., UCLA

Dolan, Theresa (2001)  
Instructor, English  
B.A., University of Massachusetts  
M.A., Boston College

Dominguez, Cynthia (Cindy) (2016)  
Instructor, Math  
A.A., East Los Angeles College  
B.A., CSU Long Beach  
M.S., CSU Long Beach

Dozier, Kelly (2007)  
Refrigeration & Air Conditioning Mechanics  

Duarte, Ana  
Assistant Professor, Fashion Design

Dunn, Roger W. (1992)  
Instructor, Carpentry  
A.S., Los Angeles Trade-Technical College

Department Chair, Construction Maintenance & Utilities  
Apprenticeship Coordinator, LATTC  
Professor, Electrical Construction & Maintenance  
B.S., Southern Illinois University  
M.A., CSU Dominguez Hills

Esparza, David (1996)  
Director, University Transfer Center  
Articulation Officer  
Associate Professor, Counseling B.A., UCLA  
M.A., CSU, Dominguez Hills

Evans, George (1997)  
Instructor, Visual Communications  
B.F.A., California Institute of the Arts

Feigenbaum, Susan B. (1991)  
Instructor, Culinary Arts  
A.A., Paul Smith's College

Ferre, Brian (2005)  
Professor, Automotive Collision  
A.A., Centenis College  
I-CAN Certified  
ASE Master Certified

Frank, Laurence B. (2013)  
President  
B.A., St. Lawrence University  
J.D., UCLA School of Law

Forsa, Cherie  
Assistant Professor, Nursing

Galindo, Maryanne (2012)  
Department Chair, Business & Civic Engagement  
B.A., CSU, Los Angeles  
M.S., Union Institute & University, Ohio

Galvan, Willie (2010)  
Instructor, Plumbing  
A.S., Los Angeles Trade-Technical College  
Certified Green Plumbing Trainer  
Nate Certified

Gamliowski, Robert (2015)  
Assistant Professor, Fashion Design  
A.A., College of Alameda  
B.A., California State University, Los Angeles  
M.A., California State University, Los Angeles

Gangel-Vasquez, Janice (2000)  
Associate Professor, English  
B.S., CSU Long Beach  
M.A., CSU Dominguez Hills

Garnica, Edith (2016)  
Instructor, Culinary Arts

Gary, Dr. Karl L. (2002)  
Professor, Paralegal  
B.A., Occidental College  
M.B.A., J.D. Willamette University  
Licensed Attorney, State of California

Gee, Dr. Angela (2012)  
Department Chair, Health & Related Sciences  
Assistant Professor, Biology  
B.A, UC Berkeley  
Ph.D., Columbia University

Gilligan, Martin  
Instructor, Culinary Arts

Glass-Villalobos, Nurit (2005)  
Instructor, Fashion Design  
A.A, Los Angeles Trade-Technical College

Glavan, Dr. John (2006)  
Associate Professor, Communications Studies (formerly Speech)  
B.A., University of San Francisco  
M.A., Pepperdine University  
Ph.D., Oregon State University

Goluza, Bruno (2008)  
Associate Professor, Electrical Construction & Maintenance  
A.S., Los Angeles Trade-Technical College  
Electrical Contractor’s License C-10

Guerra, Carlos (2016)  
Instructor, Diesel & Related Technology  
A.S., Los Angeles Trade-Technical College

Guerra, Jesus “Jess” (2005)  
Department Chair, Advanced Transportation and Manufacturing Technologies  
Professor, Diesel and Related Technology  
A.S., Los Angeles Trade-Technical College

Guerrieri, Joseph (2007)  
Department Chair, Design & Media Arts  
Assistant Professor, Design & Media Arts  
B.A., University of Virginia  
M.F.A., U.S.C.

Guthrie, Ralph T. (1993)  
Instructor, Sign Graphics  
A.A., Los Angeles Trade-Technical College  
Emeritus

Hamilton, Ann (2018)  
Dean, Office of Instruction

Harper-Delupio, Rachael  
Instructor, Chemical Technology

Hardy, LaTanga (2012)  
Director, Child Development Center  
Assistant Professor, Child Development  
B.A., M.S., M.A. CSU Northridge

Herbert, Pamela Jo (1980)  
Instructor, Fine Arts  
Hermosillo, Angelica (2016)  
Counselor, EGPS  
A.A., American River College  
B.A., UCLA  
M.S., CSU Northridge

Hopper, Michael L. (2008)  
Counselor, GAIN/CalWORKs  
Associate Professor, Counseling  
B.A., M.S.W., San Francisco State University

Hosseini, Ashraf (1999)  
Professor, Counseling  
Counselor, Counseling  
B.S., Coe College, Iowa  
M.S., U.S.C  
M.F.T. Certification

Houben, Dr. Karl (2009)  
Instructor, Chemistry  
Ph.D., UC Riverside

Hoyos-Vences, Elisa  
Associate Dean, Pathways and Student Affairs

Hubbard, Larry E. (1999)  
Instructor, Carpenter & Cabinetmaking  
A.A., Los Angeles Pierce College  
B.A., CSU, Los Angeles

Hubbard, Roger (1989)  
Instructor, Visual Communications  
A.A., Los Angeles Trade-Technical College  
B.F.A., Art Center College of Design, Los Angeles

Huld, Philip (2000)  
Instructor, Anthropology  
B.A., M.A., CSU, Los Angeles

Jackson, Jeremy (2016)  
Assistant Professor, Counseling  
B.A., UC Santa Barbara  
M.A., CSU Long Beach

Jackson, Ronald E. (1994)  
Professor, Electrical Construction & Maintenance  
A.S., Los Angeles Trade-Technical College  
Electrical Contractor’s License C-10

Jackson, Tiffany (2007)  
Instructor, Fashion Design  
A.A., Los Angeles Trade-Technical College

Jackson, Vincent (2009)  
Dean, Office of Instruction  
B.S., CSU, Dominguez Hills  
M.P.A., CSU, Dominguez Hills

Javadyan, Armine  
Pathway Navigator, DMA

Jenkins, Deborah A. (1999)  
Professor, Nursing  
A.A., Pasadena City College  
B.S.N., M.N., UCLA

Johnson, Paula (2010)  
Instructor, Nursing  
B.S.N., Mount St. Mary’s College  
M.S.N., Mount St. Mary’s College

Jones, Larry (2002)  
Professor, Plumbing  
A.A., Los Angeles Southwest College  
A.S., Los Angeles Trade-Technical College  
B.S., CSU Dominguez Hills  
Licensed Plumbing Contractor’s License, California  
Certified Green Plumbing Instructor-Trainer

Joo, Dr. Han L. (2014)  
Dean, Office of Instruction  
A.A., Glendale Community College  
B.A., CSU Northridge  
M.Ed., USC  
Ed.D., USC

Kallo, John  
Instructor, Electrical Construction & Maintenance

Kanemaki, James (2007)  
Instructor, Culinary Arts  
A.A., El Camino  
A.A., Los Angeles Trade-Technical College  
B.A., CSU Dominguez Hills

Kasmar, Steven (1992)  
Instructor, Culinary Arts  
A.A., Orange Coast College  
CEC Certification ACF

Kendrick, Maggie  
Instructor, Registered Nursing

Kim, Hyein (1999)  
Professor, Fashion Design  
M.A., Seoul National University  
M.S., Kansas State University

Koritzke, Leslee (1996)  
Professor, Psychology  
B.A., M.A., CSU Northridge

Kunarak, Sanya (2008)  
Associate Professor, Mathematics  
B.A., M.S., CSU Los Angeles  
M.A., UCLA

Instructor, Health

Lancaster, James (Jim) (2017)  
Vice President, Office of Instruction  
A.S., Ceritos College  
B.A., CSU Long Beach  
M.A., CSU Los Angeles  
Ed.D., CSU Fullerton

Lee, Aileen (2005)  
Associate Professor, Fashion Design  
A.A., Los Angeles Trade-Technical College

Lee, Dr. Hans (2016)  
Instructor, Chemistry  
B.S., UC Irvine  
M.S., CSU Los Angeles  
P.N., UCLA

Leghorn, Lisa M. (1994)  
Associate Professor, Welding Gas & Electric

Lester, John (1991)  
Professor, Electrical Construction & Maintenance  
A.S., Los Angeles Trade-Technical College  
Contractor’s License C-10

Ley, Lidia (2002)  
Instructor, Cosmetology  
A.A., Ceritos College  
Licensed Cosmetologist, State of California

Associate Professor, Mathematics  
B.A., UC Irvine  
M.S., Colorado State University

Lisanti, James (1999)  
Instructor, Culinary Arts  
Culinary Arts Diploma, Western Culinary Institute  
B.S.E., Indiana State University, Terre Haute  
M.C.F.E.

Liu, Dr. Hsiao-Ling (1992)  
Professor, Mathematics  
Ph.D., University of Alabama

Lopez, Angelica (2013)  
Associate Professor, Mathematics  
B.S., Michoacan University of San Nicolas de Hidalgo, Michoacan, Mexico  
M.S., CSU Los Angeles

Lopez, Gabriella  
Department Chair, Library

Professor, Cosmetology  
A.A., Los Angeles Trade-Technical College  
A.A., Glendale Community College

Macias, Klaudia (2012)  
Associate Professor, Counseling  
B.A., CSU Los Angeles  
M.S. CSU Los Angeles

Maheta-Wellis, Parul (2012)  
Associate Professor, Mathematics  
B.S., B.Ed., Aujarat University, India  
M.S., CSU Los Angeles

Maina, Dr. Rose Gathoni (2000)  
Professor Child Development  
B.Ed., Kenyata University, Nairobi  
M.A., Mills College, California  
Ed.D., U.S.C.

Majors, Derek  
Associate Professor, Counseling

Mancia, Roberto (2002)  
Instructor, English  
B.A., M.A., CSU Long Beach

Martin, Jolene  
Assistant Professor, Counseling

McClain, Dr. Freddied (1993)  
Department Chair, Behavioral & Social Sciences  
Professor, Sociology  
B.S., M.A., MSW, Ph.D., University of Michigan

McDermott, Deirdre (2002)  
Department Chair, Language Arts and Humanities  
Instructor, Communication Studies (formerly Speech)  
B.A., M.A., CSU Northridge
<table>
<thead>
<tr>
<th>Full Time Faculty and Administration</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Institution and Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>McDuffie, Eboni (2015)</td>
<td>Assistant Professor, Counseling</td>
<td>B.A., UCLA</td>
</tr>
<tr>
<td>Mustafa, Osama (2016)</td>
<td>Assistant Professor, Automotive and Related Technology</td>
<td>A.A., Cerritos College</td>
</tr>
<tr>
<td>Murphy, Diane (2006)</td>
<td>Associate Professor, Fashion Merchandising</td>
<td>B.S. University of Arizona</td>
</tr>
<tr>
<td>Navarro, Dr. Artemio (2013)</td>
<td>Assistant Professor, Engineering</td>
<td>B.S. UC Berkeley</td>
</tr>
<tr>
<td>McFall, Thomas J. (1990)</td>
<td>Professor, Automotive Collision Technology</td>
<td>A.A., Ceritos College</td>
</tr>
<tr>
<td>McIntosh, Artina U. (2012)</td>
<td>Assistant Professor, Business Administration</td>
<td>B.S., CSU Dominguez Hills</td>
</tr>
<tr>
<td>dell, Armando E. (2012)</td>
<td>Instructor, English</td>
<td>B.S., USNA, Annapolis</td>
</tr>
<tr>
<td>Nitsch, Lisa (2012)</td>
<td>Associate Professor, Library Science</td>
<td>A.A., Pasadena City College</td>
</tr>
<tr>
<td>Ortega,线 (2012)</td>
<td>Instructor, Building Construction Techniques</td>
<td>B.S., San Francisco State University</td>
</tr>
<tr>
<td>Ortiz, Angela (2016)</td>
<td>Associate Professor, Counseling</td>
<td>B.A., CSU Los Angeles</td>
</tr>
<tr>
<td>Pakbaz, Mehrdad “Matt” (2012)</td>
<td>Associate Professor, Computer Information Systems</td>
<td>B.A., University of Tehran</td>
</tr>
<tr>
<td>Fantastico-Caldas, Dr. Marissa C. (1996)</td>
<td>Professor, Biology/Microbiology</td>
<td>B.S. University of the Philippines, Los Banos</td>
</tr>
<tr>
<td>Parker, Caroloe (1994)</td>
<td>Associate Professor, Humanities</td>
<td>B.A., B.F.A., UC Irvine</td>
</tr>
<tr>
<td>Pasin, Cristiano (2016)</td>
<td>Instructor, Child Development Center</td>
<td>B.A., Mount Saint Mary’s College</td>
</tr>
</tbody>
</table>

Los Angeles Trade-Technical College  2018 - 2020 GENERAL CATALOG
### Full Time Faculty and Administration

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Department</th>
<th>Education</th>
<th>Institution(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Rojas, Carlos (2011)</strong></td>
<td>Assistant Professor, Diesel &amp; Related Technologies</td>
<td>A.S. Los Angeles Trade-Technical College</td>
<td></td>
</tr>
<tr>
<td><strong>Romero, Sally (2013)</strong></td>
<td>Assistant Professor, Library Science</td>
<td>B.A., CSU Fullerton</td>
<td>MLS, San Jose State</td>
</tr>
<tr>
<td><strong>Roosta, Soraya (1998)</strong></td>
<td>Professor, Electronics</td>
<td>B.S., University of Colorado</td>
<td>M.S., Gannon University, Erie, PA</td>
</tr>
<tr>
<td><strong>Samadani, Albert (2012)</strong></td>
<td>Associate Professor, Diesel &amp; Related Technologies</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Shackelford, Sondra (2000)</strong></td>
<td>Professor, Cosmetology</td>
<td>B.S., University of South Illinois</td>
<td>M.A., Cambridge College</td>
</tr>
<tr>
<td><strong>Shakir, Rashidah (2000)</strong></td>
<td>Associate Professor, English</td>
<td>B.A., Spelman College</td>
<td>M.A., Michigan State University</td>
</tr>
<tr>
<td><strong>Shibuya, Steven T. (1999)</strong></td>
<td>Professor, Machining Technology</td>
<td>A.A., Ventura College</td>
<td>B.S., CSU, Long Beach</td>
</tr>
<tr>
<td><strong>Shields, Dr. Virgil (2015)</strong></td>
<td>Assistant Professor, Physics</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Siccardi, Maria (2016)</strong></td>
<td>Instructor, Fashion Design</td>
<td>A.S., Los Angeles Trade Technical College</td>
<td></td>
</tr>
<tr>
<td><strong>Simpson-Rodgers, Nii (2008)</strong></td>
<td>Instructor, Mathematics</td>
<td>B.S., M.S., CSU Long Beach</td>
<td></td>
</tr>
<tr>
<td><strong>Skinner, Kyle D (1996)</strong></td>
<td>Counselor, EOPS</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Slade, Timothy (2015)</strong></td>
<td>Instructor, Plumbing</td>
<td>B.A. University of La Verne</td>
<td></td>
</tr>
<tr>
<td><strong>Sonnier, Dr. Greta D. (2012)</strong></td>
<td>Associate Professor, Business</td>
<td>B.S., University of La Verne</td>
<td>M.B.A., CSU Pomona</td>
</tr>
<tr>
<td><strong>Senachai, Gholapat “Donny” (2015)</strong></td>
<td>Assistant Professor, Counseling Counselor, EOPS</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Semadeni, Albert (2012)</strong></td>
<td>Associate Professor, Diesel &amp; Related Technologies</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Shackelford, Sondra (2000)</strong></td>
<td>Professor, Cosmetology</td>
<td>B.S., University of South Illinois</td>
<td>M.A., Cambridge College</td>
</tr>
<tr>
<td><strong>Shakir, Rashidah (2000)</strong></td>
<td>Associate Professor, English</td>
<td>B.A., Spelman College</td>
<td>M.A., Michigan State University</td>
</tr>
<tr>
<td><strong>Shibuya, Steven T. (1999)</strong></td>
<td>Professor, Machining Technology</td>
<td>A.A., Ventura College</td>
<td>B.S., CSU, Long Beach</td>
</tr>
<tr>
<td><strong>Shields, Dr. Virgil (2015)</strong></td>
<td>Assistant Professor, Physics</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Siccardi, Maria (2016)</strong></td>
<td>Instructor, Fashion Design</td>
<td>A.S., Los Angeles Trade Technical College</td>
<td></td>
</tr>
<tr>
<td><strong>Simpson-Rodgers, Nii (2008)</strong></td>
<td>Instructor, Mathematics</td>
<td>B.S., M.S., CSU Long Beach</td>
<td></td>
</tr>
<tr>
<td><strong>Skinner, Kyle D (1996)</strong></td>
<td>Counselor, EOPS</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Slade, Timothy (2015)</strong></td>
<td>Instructor, Plumbing</td>
<td>B.A. University of La Verne</td>
<td></td>
</tr>
<tr>
<td><strong>Sonnier, Dr. Greta D. (2012)</strong></td>
<td>Associate Professor, Business</td>
<td>B.S., University of La Verne</td>
<td>M.B.A., CSU Pomona</td>
</tr>
<tr>
<td><strong>Senachai, Gholapat “Donny” (2015)</strong></td>
<td>Assistant Professor, Counseling Counselor, EOPS</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Semadeni, Albert (2012)</strong></td>
<td>Associate Professor, Diesel &amp; Related Technologies</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Shackelford, Sondra (2000)</strong></td>
<td>Professor, Cosmetology</td>
<td>B.S., University of South Illinois</td>
<td>M.A., Cambridge College</td>
</tr>
<tr>
<td><strong>Shakir, Rashidah (2000)</strong></td>
<td>Associate Professor, English</td>
<td>B.A., Spelman College</td>
<td>M.A., Michigan State University</td>
</tr>
<tr>
<td><strong>Shibuya, Steven T. (1999)</strong></td>
<td>Professor, Machining Technology</td>
<td>A.A., Ventura College</td>
<td>B.S., CSU, Long Beach</td>
</tr>
<tr>
<td><strong>Shields, Dr. Virgil (2015)</strong></td>
<td>Assistant Professor, Physics</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Siccardi, Maria (2016)</strong></td>
<td>Instructor, Fashion Design</td>
<td>A.S., Los Angeles Trade Technical College</td>
<td></td>
</tr>
<tr>
<td><strong>Simpson-Rodgers, Nii (2008)</strong></td>
<td>Instructor, Mathematics</td>
<td>B.S., M.S., CSU Long Beach</td>
<td></td>
</tr>
<tr>
<td><strong>Skinner, Kyle D (1996)</strong></td>
<td>Counselor, EOPS</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Slade, Timothy (2015)</strong></td>
<td>Instructor, Plumbing</td>
<td>B.A. University of La Verne</td>
<td></td>
</tr>
<tr>
<td><strong>Sonnier, Dr. Greta D. (2012)</strong></td>
<td>Associate Professor, Business</td>
<td>B.S., University of La Verne</td>
<td>M.B.A., CSU Pomona</td>
</tr>
<tr>
<td><strong>Senachai, Gholapat “Donny” (2015)</strong></td>
<td>Assistant Professor, Counseling Counselor, EOPS</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Semadeni, Albert (2012)</strong></td>
<td>Associate Professor, Diesel &amp; Related Technologies</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Shackelford, Sondra (2000)</strong></td>
<td>Professor, Cosmetology</td>
<td>B.S., University of South Illinois</td>
<td>M.A., Cambridge College</td>
</tr>
<tr>
<td><strong>Shakir, Rashidah (2000)</strong></td>
<td>Associate Professor, English</td>
<td>B.A., Spelman College</td>
<td>M.A., Michigan State University</td>
</tr>
<tr>
<td><strong>Shibuya, Steven T. (1999)</strong></td>
<td>Professor, Machining Technology</td>
<td>A.A., Ventura College</td>
<td>B.S., CSU, Long Beach</td>
</tr>
<tr>
<td><strong>Shields, Dr. Virgil (2015)</strong></td>
<td>Assistant Professor, Physics</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Siccardi, Maria (2016)</strong></td>
<td>Instructor, Fashion Design</td>
<td>A.S., Los Angeles Trade Technical College</td>
<td></td>
</tr>
<tr>
<td><strong>Simpson-Rodgers, Nii (2008)</strong></td>
<td>Instructor, Mathematics</td>
<td>B.S., M.S., CSU Long Beach</td>
<td></td>
</tr>
<tr>
<td><strong>Skinner, Kyle D (1996)</strong></td>
<td>Counselor, EOPS</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Slade, Timothy (2015)</strong></td>
<td>Instructor, Plumbing</td>
<td>B.A. University of La Verne</td>
<td></td>
</tr>
</tbody>
</table>

Los Angeles Trade-Technical College  
2018 - 2020 GENERAL CATALOG
EMERITI FACULTY

Adams, Earl—Counseling
Adams, Esther—Nursing
Ahn, Inhae, Counseling, Professor Emerita
Albrecht, Don—Drafting Technology
Alerich, Walter—Electrical-Mechanical Technology
Ambers, Billie—Counseling
Arens, Wayne—Electronics
Armstrong, Helen—Fashion Design
Armstrong, Kenneth—Electronics
Arnheim, Nancy—GAIN
Arnold, Evan—Automotive Technology
Ashton, Lillian—Cosmetology
Austin, Brenda—Nursing Education
Avazian, Dorothy—Fashion Design
Azat, Issa—Psychology
Babb, Jing—Professor Emerita, Child Development
Bailey, George—Offset Presswork
Bailey, Melbourne E.—Elect Const & Maint
Baklayan, Shoushan—CAOT
Banda, Paula—Counseling
Barillier, Bill—Ass’t Dean of Students
Barrett, Blanche—Cosmetology
Barlett, Steve—Automotive Technology
Bastone, John—English
Baumgartner, Betty—Apparel Arts
Beck, Julius—Culinary Arts
Becker, Richard—Machine Shop - CNC
Bercsey, Alice—Nursing
Biasi, Roger—Auto Mechanics
Biggs, Bucott D.—Printing Technology
Bilings, George—Photography
Blanchard, Leroy—Culinary Arts
Biss, Rollie—Business & Industrial Supervision
Bono, Al—Asst Dean Culinary Arts
Borio, Courtney—Physical Education
Buonauro, John M.—Refrigeration/Air Conditioning
Bowe, Harry L.—Refrigeration/Air Conditioning
Bregg, Arland—Visual Merchandising & Display
Brand-Njoku, Mary—Fashion Design
Brassine, George—Drafting Technology
Bright, Marie—Nursing
Brinkman, Fred—President
Broulard, Inge—Fashion Design
Brown, Mel—English
Brown, Pete—Physical Education
Buhler, William—Building Construction Technology
Burham, Doris—Nursing
Bums, Howard—Sociology
Campbell, Robert—Electronic Technology
Cardoza, Raul—Dean, Enrollment Management
Carlson, Ralph—Printing Technology
Carr, Eleanor—Nursing
Carillo, Pauline—Director—Child Development Center
Cavanagh, John M.—Professor Emeritus, Diesel & Related Technology
Chambers, Marion—Automotive Technology
Chapadelne, Dr. Roland “Chip”- President
Chase, Don—Coor. Aircraft Trades
Chiartis, Richard—Construction Technology
Chodos, Judith—English
Chu, Eleanor—Office Administration
Cloud, Dorothy—Business
Coates, Risa—Cosmetology
Coreas, Madelene—Fashion Design
Corwin, Harold—Automotive Technology
Coulter, Kitty—Fashion Design
Craner, Lloyd—Coor. Culinary Arts
Crawford, Margaret—Dean Evening Division
Creech, James—Printing
Cunningham, Terry—Electrical
Cytus, Shawn—Professor Emeritus, Electronic Technology
DaSilva, Nadia—Spanish Language Arts
Davar, Sawed—Mathematics
David, Oscar A.—Cabinet Making & Millwork
Davidson, Jack—Baking
Davis, Charles—Coor. Research & Development
DeFranco-Browne, Diane—Dance
De Long, Verna—Counseling
De Mers, Lowell—Business
De Page, Mike—Aircraft Mechanics
Denard, Bernice—Fashion Design
Dentis, Vincent.
Desmond, Eileen—Vocational Nursing
Devlin, David—Restaurant Management
Diggin, Bernie—Plastics
Dismukes, Tom—Architectural Technology
Dobrian, Ed—Business
Dollardhine, Ruby—Cosmetology
Douglas, Theda S.—Dean—Student Services
Dresbeka, Finna—Fashion Design
Dunn, Bob—Carpentry
Eames, Richard—Sign Graphics
Eisler, Estelle—Fashion Design
El-Tawany, Mohamed—Mathematics, Physics, & Engineering
Elder, Alice—Fashion Design
Encinas, Dan—Automotive Technology
Erickson, Ed—Coor. Electronics Technology
Escobedo, Eduardo—Counseling
Essex, Robert—Psychology/Child Development, Professor Emeritus
Estup, Hans—Fashion Design
Exum, Doris—Fashion Design
Ferraro, Richard, Political Science
Fimbres, Frederick—Physical Education
Florio, Pete—Printing
Florio, Valerie—Nursing
Frederick, Ted—Metals Technology
Freeland Dave—Drafting Technology
Friedel, Philip—Electrical Technology
Gale, Joyce—Art Trades/Fashion
Garay, Reynaldo—Dean, Academic Affairs
Garski, Polly, Acting VP, Academic Affairs
Gentry, James—Counselor
Gerdes, Joe—Air Conditioning Technology
Giblin, Roger—Electrical Technology
Gileath, Woody—Registrar
Gindraux, Jim—Commercial Art
Glenman, Pete—Asst’s Dean Admissions
Gobin, Grace—Nursing
Goetz, Geraldine—Fashion Design
Gonzalez, Raymond—Accounting
Gonzalez, Rose—Cosmetology
Goodie, John—Air Cooled Engine Repair
Gordon, Alice—Business
Goss, Joseph—Printing
Grater, Vincent—Electronic Technology
Gray, Jr., Elliott C.—Elect Constr & Maint
Green, Earnest—Director—Culinary Arts
Grigsby, Leah—Speech
Grunbaum, Dorien—Professor Emerita, ESL
Halsey, Frank—Automotive
Harmetz, Richard—English
Harris, Margie—Speech
Hartwig, Betty J.—President
Hatchimonji, Mike—Photography
Hayes, Felix—Music
Heanea, Helen—Philosophy
Hedley, John D.—Culinary Arts
Henry, Leroy K.—Accounting
Henry, Robert—Business & Office Adm.
Hernandez, Daniel—Machine Shop - CNC
Hershberger, Catherine—English & Education
Hill, Mark—English
Hinoposa, Jose—Printing
Hochman, Mary—Library
Hoffman, Bob—Printing
Hollingsworth, Patricia—Language Arts/ Humanities
Hundley, William—Carpentry
Hunt, Clarence—Drafting Technology
Hunt, Karen—Child Development Center
Hunt, Horace—Physical Education
Hushaw, Dale—Fashion Design
Hushaw, Jeannette—Dean Instruction
Jackson, Diana - History
Jacobs, Loreto - Nursing
Johnson, Franklin—Dean Instruction & Curriculum
Johnson, Oscar—Machine Shop - CNC
Johnson, Viola—Fashion Design
Johnson-Taylor, Chini—Professor Emerita, Counseling
Jones, Daniel—Electronics
Jones, Oliver—Physical Education
Jones, Willie—Automotive
Kahng, Paul—Refrigeration & Air Conditioning, Professor Emeritus
Katman, Louis—Electronics
Kelly, William—Architectural Technology
Kerian, John—Diesel Technology
Kinyon, Kindra - ESL, Professor Emerita
Kite, Leslie—Library
La Salvia, Louis—Fashion Design
Lahr, Eric—Culinary Arts
Laird, Bill—Architectural Technology

Los Angeles Trade-Technical College 2018 - 2020 GENERAL CATALOG
Emeriti Faculty

Los Angeles Trade-Technical College 2018 - 2020 GENERAL CATALOG

Padilla, Donna—Professor Emerita, Director, DSPS
Livingston, Joyce—Chair, Library
Lorin, Jack R.—Philosophy
Luna-Reiger, Jane—Nursing
Lunt, Charles—Plumbing
Luther, John—Drafting Technology
Maccarini, Robert A.—English
Mador, Sheldon—Accounting
Main, Marilyn, Cosmetology, Professor Emerita
Maker, Janet—Reading Specialist
Maloy, Hugh M.—Automotive
Marich, Vincent—Fashion Design
Marks, Clarence, Electronic Technology
Marroquin, Manuel A.—Automotive
Martin, Richard T.—Electronics
Mason, Elinor—Librarian
Matzkin, Samuel S.—Drafting Technology
Mc Craken, James—Machine Shop
McGee, Charles—Automotive Mechanics
Megaun, Lorraine B—Professor Emerita, ESL/Maintenance, Professor Emeritus
Meyer, Genevieve—English
Michelson, Alice—Business
Middleton, Rosemary, Allied Health
Milby, Bob—Plastics Technician
Milby, Lois—Counselor
Milic, Stanley—Drafting Technology
Miner, Charles—Electronics
Minoff, Miriam—Secretarial Science
Missoni, Donald—Biology
Miyasaki, Jacob—Electronics
Montour, Clifford—Business/Accounting
Moore, Hugh—Apprenticeship
Morosi, Bill—Dean Evening Division
Moss, Dorothy—Nursing
Mouradian, Catherine L.—Physical Education
Mundell, Mary—Biology
Munson, Mae—Cosmetology
Murbach, Vincent—Drafting Technology
Murgolo, Vito—Aircraft Mechanics
Murphy, Ernest—English
Murphy, Margaret—Mathematics
Neal, Elinor—Cosmetology
Nelson, Burton D.—Automotive Technology
Newell, Bruce—Restaurant Management
O'Connor, Charles B.—Printing Technology
Oeffinger, Ralph—Electronics
Oliver, Jack—Ass't Dean DSPS
Owens, Pat—Automotive Technology
Padilla, Phillip—Machine Shop - CNC
Pagano, Marian—Child Development Center
Page, William—Mathematics/Adm./Math
Palacios, Rodrigo, Department Chair—Language Arts/Humanities
Palmer, Ernest—Counseling
Paris, Nick—Vending Machine Technology
Parker, Wilber—President
Parker, Ron—Cooperative Education/Apprenticeship
Passarelli, Frances—Fashion Design
Payne, Thomas—Chemical Technology
Pelka, Martin—Athletic Director
Pemberton, Clarence—Electronics/Comp Sci
Peppe, Philip—Coor. Printing & Lithographic
Pequet, Charles—Building Construction Tech
Perrigue, Clara—Fashion Design
Perry, Earl Dr.—Electronics/Computer Science
Petrella, Gino, Bookbinding
Petrie, Iris—Fashion Design
Petrone, Anthony—Culinary Arts
Pogoler, Lawrence D., Electrical Construction & Maintenance, Professor Emeritus
Porter, Charles—Construction Technology
Price, Ralph—Drafting Technology
Rademacher, Donald—English
Ramani, Rajaram—Machine Shop
Ramey, Doris—Librarian
Ramirez, Juan—Cosmology
Ray, Willis—Cosmetology
Rea, Jeanne—Fashion Design
Reichman, Peggy—Nursing
Reiley, Joyce—Nursing
Rios, Joe P.—Manufacturing Technology
Risinger, Dan—Machine Shop - CNC
Rodriguez, Elroy—Sheet Metal
Roelofs, Richard—Electronics
Roessler, Jack—Metals Technology
Ronquillo, Manuel—Ass’t Dean Student Activities
Rosario, Glicerio—Counseling, Professor Emerita
Rose, Judith—English
Roth, Bill—Automotive Technology
Royal, Rosemary—Student Services
Sace, Manuel—Carpentry
Saito, Yasuo—Accounting
Sandovall, Philip Jr.—Printing
Sapos, Carol—Fashion Design
Schlesinger, David—Automotive
Schroeder, James—Commercial Arts
Schubert, Donald D.—Culinary Arts
Scott, Jane—Physical Education
Scully, Frances—Fashion Design
Seitz, John—Professor Emeritus, Electrical, Construction Maintenance
Selkemian, Haig—Chemistry
Serrato, Rudy—Automotive Technology
Shapiro, Heschel—Mathematics
Shaw, Walter—Coor. Registration
Shener, Richard—Professor Emeritus, Business Adm./Math
Shreve, Lois—Nursing
Shurgot, Margaret—Nursing & Hth Occup
Silvera, Susan, Professor—Computer Science
Simonds, Harry—Apprenticeship
Simpson, Helen—Business
Sirotnik, Lou—Drafting Technology
Smith, Gladys—Nursing
Smith, Phil—Counseling
Spillman, Nancy—Economics
Squillante, Nancy—Counseling
Starr, Art—Commercial Art
Steele, Barbara—Cosmetology
Steiner, Emma—Child Development
Stevens, Thomas L.—President
Suhr, Tong—Journalism
Szymanski, Gary—Art
Tabakian, Paul—Chemistry
Takasagawa, Hiroshi—Air Conditioning
Tang, May—English
Taylor, Ralph—Dean Academic Affairs
Taylor, Annette—Fashion Design
Taylor, Melvin—Real Estate
Taylor, Richard—Drafting Technology
Taylor, Walter Jr.—Honorary Professor (Post), Electronics
Tenchhoff, Frank J.—Drafting Technology
Teves, Rita—Psychology
Theile, Carl—Political Science
Thomas, William Dr.—English
Thompson, Deborah—Professional Baking
Thishler, Sheila D., Counseling, Professor Emeritus
Tom, William—Physical Education
Tomberlin, Hilda—Dean, Career & Technical Education
Topek, Bob—Graphic Arts
Tori, Frank—Automotive
Tortarolo, Angelo—Printing-Letterpress
Tripp, Constance—Nursing
Troost, William Dr.—Media/Library
Uchida, Hiroshi—Electrical Construction & Maintenance, Professor Emeritus
Upthegrove, Campbell—History
Veley, Victor—Dean Academic Affairs
Vias, Manuel—Cosmetology
Vreeland Richard—Ass’t Dean Instruction
Wainwright, Frank—Dean Academic Affairs
Wakefield, William—Welding
Walker, Marian—Culinary Arts
Wallace, Paul—Aircraft Trades
Weingartner, John J.—Welding Gas & Electric
Weingourt, Dr. Rita—Nursing
Williams, Doris—Nursing
Wilson, Patricia—Fashion Design
Winston, Wills—Nursing
Wirt, Sheila M.—Fashion Design
Woo, George—Carpentry
Wood, John—Metals Technology
Woodward, John—Drafting Technology
Wright, Jim—Art
Yamabe, Jack—Automotive Technology
Yoshino, Stanley—Commercial Art
Zabriskie, Ronald—Plumbing
Zinn, Adrienne—Fashion Merchandising
<table>
<thead>
<tr>
<th>A</th>
<th>Assessment Placement Process</th>
<th>19</th>
</tr>
</thead>
<tbody>
<tr>
<td>About Los Angeles Trade Technical College</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>About the Los Angeles Community College District (LACCD)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Academic and Administrative Petitions</td>
<td>28</td>
<td></td>
</tr>
<tr>
<td>Academic Connections</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Academic Freedom</td>
<td>29</td>
<td></td>
</tr>
<tr>
<td>Academic Policies</td>
<td>22</td>
<td></td>
</tr>
<tr>
<td>Academic Preparation</td>
<td>302</td>
<td></td>
</tr>
<tr>
<td>Academic Probation and Dismissal</td>
<td>28</td>
<td></td>
</tr>
<tr>
<td>Academic Renewal</td>
<td>29</td>
<td></td>
</tr>
<tr>
<td>Academic Standards Dismissal</td>
<td>28</td>
<td></td>
</tr>
<tr>
<td>Accounting</td>
<td>82, 163</td>
<td></td>
</tr>
<tr>
<td>Accounting Clerk</td>
<td>82</td>
<td></td>
</tr>
<tr>
<td>Accreditation</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Accuracy Statement</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Additional and Concurrent Associate Degrees</td>
<td>46</td>
<td></td>
</tr>
<tr>
<td>Administration of Justice</td>
<td>83, 164</td>
<td></td>
</tr>
<tr>
<td>Admissions</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Advanced Manufacturing: Welding &amp; Fabrication</td>
<td>64</td>
<td></td>
</tr>
<tr>
<td>Advanced Placement</td>
<td>26</td>
<td></td>
</tr>
<tr>
<td>Advanced Transportation &amp; Manufacturing Pathway</td>
<td>63</td>
<td></td>
</tr>
<tr>
<td>American Sign Language</td>
<td>150, 166</td>
<td></td>
</tr>
<tr>
<td>Anatomy</td>
<td>166</td>
<td></td>
</tr>
<tr>
<td>Anthropology</td>
<td>167</td>
<td></td>
</tr>
<tr>
<td>Application for Admission</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Applied Sciences Pathway</td>
<td>74</td>
<td></td>
</tr>
<tr>
<td>Apprenticeship Education</td>
<td>156</td>
<td></td>
</tr>
<tr>
<td>Architectural Interiors</td>
<td>167</td>
<td></td>
</tr>
<tr>
<td>Architecture</td>
<td>167</td>
<td></td>
</tr>
<tr>
<td>Architecture Technology</td>
<td>105</td>
<td></td>
</tr>
<tr>
<td>Art</td>
<td>170</td>
<td></td>
</tr>
<tr>
<td>Assessment Center</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Baking, Professional</td>
<td>131, 176</td>
</tr>
<tr>
<td>Barbering</td>
<td>127, 177</td>
<td></td>
</tr>
<tr>
<td>Basic Skills</td>
<td>302</td>
<td></td>
</tr>
<tr>
<td>Biology</td>
<td>178</td>
<td></td>
</tr>
<tr>
<td>Biotechnology</td>
<td>75, 179</td>
<td></td>
</tr>
<tr>
<td>Bookstore</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Bookstore Policies</td>
<td>34</td>
<td></td>
</tr>
<tr>
<td>Bridges to Success Center</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Bridge to College (K-12)</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Building Construction Techniques</td>
<td>179</td>
<td></td>
</tr>
<tr>
<td>Business</td>
<td>181</td>
<td></td>
</tr>
<tr>
<td>Business &amp; Civic Engagement Pathway</td>
<td>81</td>
<td></td>
</tr>
<tr>
<td>Business Office</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Certificate of Achievement Requirements</td>
<td>47</td>
<td></td>
</tr>
<tr>
<td>Chemical Technology</td>
<td>75, 186</td>
<td></td>
</tr>
<tr>
<td>Chemistry</td>
<td>76, 188</td>
<td></td>
</tr>
<tr>
<td>Child Development Center</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Child Development</td>
<td>189</td>
<td></td>
</tr>
<tr>
<td>Child Development - Plan B</td>
<td>84</td>
<td></td>
</tr>
<tr>
<td>Code of Ethical Conduct</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>College Advisory Committees</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>College Cafe &amp; Garden Room Restaurant</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>College Colors and Mascot</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>College Level Examination Program (CLEP)</td>
<td>26</td>
<td></td>
</tr>
<tr>
<td>College Readiness</td>
<td>160</td>
<td></td>
</tr>
<tr>
<td>Communications</td>
<td>193</td>
<td></td>
</tr>
<tr>
<td>Community Planning &amp; Economic Development</td>
<td>88, 193</td>
<td></td>
</tr>
<tr>
<td>Competency Requirement</td>
<td>46</td>
<td></td>
</tr>
<tr>
<td>Computer Applications &amp; Office Technologies</td>
<td>90, 196</td>
<td></td>
</tr>
<tr>
<td>Computer Information Systems</td>
<td>93, 199</td>
<td></td>
</tr>
<tr>
<td>Conflict Resolution - Informal Process</td>
<td>31</td>
<td></td>
</tr>
<tr>
<td>Construction, Maintenance &amp; Utilities Pathway</td>
<td>104</td>
<td></td>
</tr>
<tr>
<td>Cooperative Education</td>
<td>202</td>
<td></td>
</tr>
<tr>
<td>Cooperative Work Experience Education</td>
<td>158</td>
<td></td>
</tr>
<tr>
<td>Correctional Science</td>
<td>94</td>
<td></td>
</tr>
<tr>
<td>Cosmetology</td>
<td>126, 202</td>
<td></td>
</tr>
<tr>
<td>Cosmetology Pathway</td>
<td>126</td>
<td></td>
</tr>
<tr>
<td>Counseling (courses)</td>
<td>205</td>
<td></td>
</tr>
<tr>
<td>Counseling Services</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Course Descriptions - Credit Courses</td>
<td>163</td>
<td></td>
</tr>
<tr>
<td>Course Descriptions - Noncredit Courses</td>
<td>302</td>
<td></td>
</tr>
<tr>
<td>Course Repetitions and Withdrawals</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>Credit by Examination</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>Credit for Advanced Placement (AP)</td>
<td>26</td>
<td></td>
</tr>
<tr>
<td>Credit for Military Service Training</td>
<td>27</td>
<td></td>
</tr>
<tr>
<td>CSU General Education Check Sheet</td>
<td>53</td>
<td></td>
</tr>
</tbody>
</table>
Culinary Arts 131, 206
Culinary Arts Pathway 130

D
Design & Media Arts Pathway 134
Diesel and Related Technology 67, 207
Digital Media 135, 211
Digital Media: Mobile Application and Web Design 136
Digital Media: Digital Video and Audio 135
Disabled Students Programs and Services (DSP&S) 7
Double Counting of Coursework 47
Drafting 213
Dream Resource Center 7
Dropping Classes and Withdrawing from College 19
Drug-free Workplace Policy 29

E
Early Childhood Education 85
Economics 213
Education 214
Educational Philosophy of the LACCD 3
Electrical Construction and Maintenance 214
Electrical Construction and Maintenance: Construction Technician 109
Electrical Construction and Maintenance: Electrician 108
Electrical Lineman Apprentice 156, 222
Electronics 214
Electronics Communications 68
Electronics Technology 223
Emergency Information 320
Energy Systems Technology Fundamentals 116
Engineering Graphics & Design 229
English 151, 231
English as a Second Language Beginning 160
English as a Second Language - Noncredit 305
English Course Sequence 230
English Literacy and Civics 160
Entry Level Laborer for the Energy & Construction Sectors 160
Environmental Design 233
Environmental Science 233
Equal Employment Opportunity 29
ESL Civics 305
Extended Opportunity Program and Services (EOPS)/Cooperative Agencies Resources for Education (CARE)/NextUp 6

F
Family Education Rights and Privacy Act (FERPA) 30
Fashion Design 137, 233
Fashion Merchandising 139, 238
Fashion Technology 138
Fee Refund Policies 21
Final Examinations 20
Finance 240
Financial Aid 8
Financial Aid Policies 34
Foreign Transcript Credit Policy 26
Foster & Kinship Care Education Program 8
Freedom of Speech Area and Procedures 29
Functions of the LACCD 3
French 240

G
Gain/CalWORKS Program 8
General Education Learning Outcomes (GELOs) 57
Geography 240
Geology 241
Grades and Grade Changes 24
Grading Symbols and Definitions 22
Graduation Information 48
Graduation Rates 32
Graduation Requirements 45
Grievance Procedures 31
Guardian Scholars Program 9

H
Health 241
Health & Related Sciences Pathway 144
Health Center 11
Health Occupations 242
History 244
Humanities 245
Hybrid & Electric Plug-In Vehicle Technology 70

I
IGETC General Education Check Sheet 55
Infant/Toddler Teacher 86
Instructional Television (ITV) 9
Interdisciplinary Studies: Arts and Sciences 153
International Student Admission 15
International Student Center 9

K
Kinesiology 145, 246
Kinesiology Athletics 249
Kinesiology Major 250

L
Labor Studies 95, 251
LACCD Core Values 4
LATTC Foundation 13
LATTC General Education Plan 51
Law 255
<table>
<thead>
<tr>
<th>Index</th>
<th>323</th>
</tr>
</thead>
</table>

**Learning Outcome Information** 57
**Learning Skills** 255
**Learning Skills Center. See Academic Connections** 5
**Liberal Arts and Sciences: Natural Sciences** 77
**Liberal Arts: Behavioral and Social Sciences** 153
**Liberal Arts and Transfer Prep Pathway** 149
**Library** 9
**Library Science** 255
**Lifeguard Training** 161
**Limitations on Enrollment** 18
**Limited English Proficiency** 30
**LVN to RN 30-Unit Option** 147

**M**
**Machine Shop: CNC** 70, 255
**Management** 258
**Management/Supervision** 96
**Manufacturing & Industrial Technology** 258
**Marketing** 259
**Marketing and Public Relations** 97
**Mathematics** 154, 260
**Mathematics Course Sequence** 261
**Matriculation Process** 19
**Medical Office Assistant** 98
**Microbiology** 264
**Microcomputer Technician** 71, 264
**Mission and Vision Statements** 2
**Mission Statement of the LACCD** 4
**Motorcycle Repair Mechanics** 72, 265
**Music** 266

**N**
**NextUp** 7
**NonCredit - Certificates** 159
**Nondiscrimination Policy** 30
**Non-Resident Status** 16

**Non-Resident Tuition Fee** 16
**Nursing, Registered** 146, 266
**Nursing, Registered: LVN to RN Career Ladder** 147

**O**
**Office Machines** 269
**Office of Student Life** 9
**Ombudsperson** 10
**Online Education** 10
**Online Education Policies** 42
**Online Registration** 17
**Open Enrollment** 30
**Operation Maintenance Engineer Apprentices** 157
**Operation and Maintenance Engineering: Steam Plant** 110
**Orientation, Assessment and Counseling** 19

**P**
**Paralegal Studies** 99, 269
**Parking** 42
**Pass/No Pass** 23
**Pathway Overview Information** 58
**Pathways/Departments and Academic Subjects** 61
**Pathways and Programs of Study** 59
**Penalties for Copyright Infringement and Illegal File Sharing** 29
**Petitions** 28
**Philosophy** 270
**Physics** 78, 271
**Physiology** 273
**Plumbing** 111, 273
**Plumbing: Construction Tech** 112
**Political Science** 276
**Powerline Mechanic** 117
**Powerline Mechanic Trainee** 276
**Prerequisite Policy** 27

**Prerequisite Challenge Process** 27
**Preschool Associate Teacher** 86
**Preschool Teacher** 87
**Probation** 28
**Process Technology** 79, 277
**Program Planning-Unit Limit** 17
**Prohibited Discrimination, Unlawful Harassment, and Sexual Misconduct** 30
**Psychology** 279
**Public Relations** 280
**Puente Project** 10

**R**
**Rail Vehicle Maintenance** 73
**Real Estate** 100, 280
**Recreation and Community Services** 161
**Refrigeration & Air Conditioning Mechanics** 114, 281
**Registered Nurse. See Nursing, Registered** 146
**Registration** 17
**Registration Priority** 17
**Renewable Energy Generation, Transmission, and Distribution: Powerline Mechanic** 117
**Renewable Energy Technician: Solar PV Installation and Maintenance** 118
**Renewable Energy Technician: Solar Thermal** 120
**Renewable Energy: Energy Efficiency** 116
**Removal from Probation** 28
**Repetitions and Withdrawals** 24
**Residence Classification Appeal** 16
**Residence Reclassification** 16
**Residency Requirements** 16
**Restaurant Management** 132, 285
**Retail Management** 101

**S**
**Scholarships** 38
**School Age Program Teacher** 87
**Senior Care Technician** 148

Los Angeles Trade-Technical College
<table>
<thead>
<tr>
<th>Index</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sewing Operator</td>
</tr>
<tr>
<td>Sexual Assault. See Title IX</td>
</tr>
<tr>
<td>Sheriff's Department</td>
</tr>
<tr>
<td>Signs Graphics</td>
</tr>
<tr>
<td>Site Supervisor</td>
</tr>
<tr>
<td>Skin Therapy</td>
</tr>
<tr>
<td>Small Business Entrepreneurship</td>
</tr>
<tr>
<td>Smoking Policy</td>
</tr>
<tr>
<td>Sociology</td>
</tr>
<tr>
<td>Solar PV Installation and Maintenance Technician</td>
</tr>
<tr>
<td>Solar Thermal Installation &amp; Maintenance Technician</td>
</tr>
<tr>
<td>Solid Waste Management Technology</td>
</tr>
<tr>
<td>Spanish</td>
</tr>
<tr>
<td>Standards of Conduct</td>
</tr>
<tr>
<td>State Complaint Process</td>
</tr>
<tr>
<td>Street Maintenance</td>
</tr>
<tr>
<td>Street Maintenance Technology</td>
</tr>
<tr>
<td>Student Discipline Procedures</td>
</tr>
<tr>
<td>Student Employment Center. See Career Employment Center</td>
</tr>
<tr>
<td>Student Fees</td>
</tr>
<tr>
<td>Student Grievance Procedures</td>
</tr>
<tr>
<td>Student Health Center</td>
</tr>
<tr>
<td>Student Information and College Policies</td>
</tr>
<tr>
<td>Student Intercollegiate Athletics</td>
</tr>
<tr>
<td>Student Records</td>
</tr>
<tr>
<td>Student Rights and Responsibilities</td>
</tr>
<tr>
<td>Student Right-to-Know</td>
</tr>
<tr>
<td>Student Success and Support Matriculation Process</td>
</tr>
<tr>
<td>Supervision</td>
</tr>
<tr>
<td>Supplemental Information for High Unit Programs of Study Majors</td>
</tr>
<tr>
<td>Supply Water Systems Technology</td>
</tr>
<tr>
<td>Transfer Center. See University Transfer Center</td>
</tr>
<tr>
<td>Transfer Credit Policy</td>
</tr>
<tr>
<td>U</td>
</tr>
<tr>
<td>UMOJA</td>
</tr>
<tr>
<td>Units of Work/Study Load</td>
</tr>
<tr>
<td>University Transfer Center</td>
</tr>
<tr>
<td>Water Systems Technology - Supply Water Technology</td>
</tr>
<tr>
<td>Water Systems Technology - Wastewater Technology</td>
</tr>
<tr>
<td>Weatherization and Energy Efficiency</td>
</tr>
<tr>
<td>Welding, Gas and Electric</td>
</tr>
<tr>
<td>Workplace Readiness</td>
</tr>
<tr>
<td>Worksource Center</td>
</tr>
<tr>
<td>T</td>
</tr>
<tr>
<td>Tailoring</td>
</tr>
<tr>
<td>Teacher with Special Needs</td>
</tr>
<tr>
<td>The Open Computer Lab</td>
</tr>
<tr>
<td>Theater</td>
</tr>
<tr>
<td>Title IX</td>
</tr>
<tr>
<td>Trade Tech: A Proud History</td>
</tr>
<tr>
<td>Transcripts</td>
</tr>
<tr>
<td>V</td>
</tr>
<tr>
<td>Veterans Student Center</td>
</tr>
<tr>
<td>Veterans Policies</td>
</tr>
<tr>
<td>Vision Statement</td>
</tr>
<tr>
<td>Visual Communications</td>
</tr>
<tr>
<td>Vocational Education</td>
</tr>
<tr>
<td>W</td>
</tr>
<tr>
<td>Wastewater Technology</td>
</tr>
<tr>
<td>Water Safety Instructor</td>
</tr>
<tr>
<td>Water Supply Technology</td>
</tr>
<tr>
<td>Water Systems Technology - Supply Water Technology</td>
</tr>
<tr>
<td>Water Systems Technology - Wastewater Technology</td>
</tr>
<tr>
<td>Weatherization and Energy Efficiency</td>
</tr>
<tr>
<td>Workplace Readiness</td>
</tr>
<tr>
<td>Worksource Center</td>
</tr>
</tbody>
</table>
EMERGENCY INFORMATION

The college is concerned about your safety in case of an emergency. Detailed instructions are posted in every classroom and throughout the LATTC campus. Additionally, you may visit the Environmental Health and Safety Website for more information: http://college.lattc.edu/ehs/

In case of emergency, remember these key points.

- Secure yourself
- Assess the situation
- Forward information
- Enact according to the campus Emergency Evacuation Plan

EMERGENCY RESPONSE INFORMATION
LATTC-Sheriff Telephone Numbers for Emergency

In case of an emergency, you should immediately contact the College's Sheriff's Office on campus.

- Dial Ext 3611 or 911 to reach the College Sheriff's office from any campus phone.
- You also may dial 911 to reach the sheriff's office.
- You may also press the extension button marked “EMERGENCY”, on all campus phones.
- Pick up the campus emergency blue telephone station “dial direct” to the College Sheriff's Office.
- If you use your cell phone you may dial 213-763-3611 to connect to the College Sheriff's office.

Please note if you dial 911 from your cell phone or pay phone on campus, it will not connect directly to the College Sheriff's, but it will connect to outside emergency services.

MEDICAL EMERGENCY

- Call the College Sheriff if the injury is life threatening and calmly provide detailed information to the Sheriff's Office.
- Stay on the line to answer any questions.
- Comfort the injured person by talking to them until help arrives.

BOMB THREATS

Bomb threats are usually received by telephone.

The person receiving a bomb threat should remain calm and attempt to obtain as much information as possible from the caller by using the "TELEPHONE THREAT" listed below.

Call the Sheriff’s Department ext. 3611(from your mobile phone dial 213-763-3611). Give your name, location and telephone number. Inform the dispatcher of the situation, including any information you may have as to the location of the bomb, time it is set to explode, and time when you received the call.

Inform your supervisor and/or department head.

SUSPICIOUS OBJECT OR PACKAGE

In the event a suspicious object or potential bomb is observed on campus, do not handle the object. Immediately clear the area and call the college sheriff office at ext. 3611(from your mobile phone dial 213-763-3611)

---

EARTHQUAKE

In the event of earthquake:

- Stay Calm.
- If inside
  - Stay inside.
  - IMMEDIATELY get away from windows and large objects that may topple; DROP, COVER, and HOLD ON
  - DROP to the ground.
  - COVER by getting under a sturdy desk or table, and
  - HOLD ON to it until the shaking stops.

- If outside
  - Stay outside.
  - Go to your designated evacuation area on campus, away from buildings, trees, and power lines.

FIRE/SMOKE

If you detect fire or smoke

- Immediately activate the nearest fire alarm pull station.
- Call the College Sheriff and notify them of the location of the fire.
- If you hear a fire alarm
- Immediately EVACUATE the area.
- Turn off all equipment and close doors as you leave.
- Proceed to the nearest exit and to your designated “Evacuation Area”.
- Remain calm and await further instructions.

ELEVATOR ENTRAPMENT

If you become trapped in an elevator, remain calm.

- Press the red emergency button to activate the audible elevator alarm system which automatically notifies College Sheriff and Physical Plant Ext: 3612, then
- Wait for qualified personnel to respond and assist. DO NOT ATTEMPT TO STEP OFF THE ELEVATOR unless specifically instructed to do so.
LATTTC Campus Map

Our Pathways

Advanced Transportation & Manufacturing (ATM)
CH - CEDAR HALL

Applied Sciences (AP)
CH - CEDAR HALL

Business, Child Development, and Labor Studies
CH - CEDAR HALL

Construction, Maintenance & Utilities (CMU)
SO - SEQUOIA HALL

Cosmetology
WR - MAGNOLIA HALL

Culinary Arts
SA - SAGE HALL

Design & Media Arts (DMA)
CT - ELYSIAN HALL

Health & Related Sciences (HRS)
WR - MAGNOLIA HALL

Liberal Arts (LA)
AH - ASPEN HALL

Building Directory

MA - MARINOSA HALL
Academic Connections
Academic Technology
Bridges to Success Center
Copy/Mail Center
Disabled Student Programs & Services (DSPS)
Dream Resource Center (DRC)
Information Technology (IT)
Labor Center
Library
Open Computer Labs
Staff Lounge
Student Health Center
Veteran Student Center

SA - SAGE HALL
(Formerly H Building)
Cafeteria
Garden Room

CH - CEDAR HALL
(Formerly K Building)
College Bookstore
Fitness Center

CT - ELYSIAN HALL
(Formerly D Building)
College Sheriff
Physical Plant

CDC BUILDING
Child Development Center

AH - ASPEN HALL
(Formerly I Building)
Athletics

HJ - JUNIPER HALL
(Formerly J Building)
Academic Affairs
Administrative Services
Admission & Records
Business Office
CAYES
Career Center
Cross Cultural Counseling Center
EDPS/Care
Financial Aid
Foundation
GAIN/CareWorks
Institutional Effectiveness
International Students
Office of the President
Payroll-Personnel
Student Affairs
University Transfer Center

LA - LAUREL GYMNASIUM
(Formerly G Building)
Gymnasium

MW - MAGNOLIA HALL

ORS - OAK HALL
(Formerly F Building)

RH - REDWOOD HALL
(Formerly C Building)
Associated Student Organization (ASO)
Foster & Kinship Care/Guardian Scholars
Office of Student Life
Worksource Center

SO - SEQUOIA HALL
(Formerly B Building)

WH - WILLOW HALL
(Formerly J Building)

SA - SAGE HALL
(Formerly H Building)
Cafeteria
Garden Room

CH - CEDAR HALL
(Formerly K Building)
College Bookstore
Fitness Center

CT - ELYSIAN HALL
(Formerly D Building)
College Sheriff
Physical Plant

CDC BUILDING
Child Development Center

AH - ASPEN HALL
(Formerly I Building)
Athletics

HJ - JUNIPER HALL
(Formerly J Building)
Academic Affairs
Administrative Services
Admission & Records
Business Office
CAYES
Career Center
Cross Cultural Counseling Center
EDPS/Care
Financial Aid
Foundation
GAIN/CareWorks
Institutional Effectiveness
International Students
Office of the President
Payroll-Personnel
Student Affairs
University Transfer Center

LA - LAUREL GYMNASIUM
(Formerly G Building)
Gymnasium

MW - MAGNOLIA HALL

ORS - OAK HALL
(Formerly F Building)

RH - REDWOOD HALL
(Formerly C Building)
Associated Student Organization (ASO)
Foster & Kinship Care/Guardian Scholars
Office of Student Life
Worksource Center

SO - SEQUOIA HALL
(Formerly B Building)

WH - WILLOW HALL
(Formerly J Building)

SA - SAGE HALL
(Formerly H Building)
Cafeteria
Garden Room

CH - CEDAR HALL
(Formerly K Building)
College Bookstore
Fitness Center

CT - ELYSIAN HALL
(Formerly D Building)
College Sheriff
Physical Plant

CDC BUILDING
Child Development Center

AH - ASPEN HALL
(Formerly I Building)
Athletics

HJ - JUNIPER HALL
(Formerly J Building)
Academic Affairs
Administrative Services
Admission & Records
Business Office
CAYES
Career Center
Cross Cultural Counseling Center
EDPS/Care
Financial Aid
Foundation
GAIN/CareWorks
Institutional Effectiveness
International Students
Office of the President
Payroll-Personnel
Student Affairs
University Transfer Center

400 West Washington Blvd, Los Angeles, California 90015-4181 www.lattc.edu