LABOR STUDIES

Pathway: Business & Civic Engagement
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The Labor Center

The Labor Center, located in MA-005, offers Labor Studies classes leading to an Associate in Arts Degree or Certificate of Achievement in Labor Studies. Classes and programs are held both on campus and off site at union halls and community organizations. Students can register online, on site in class or at the Labor Center Office.

The Labor Center maintains strong relationships with leaders of organized labor and the community, including a broad based Advisory Board. These leaders help promote participation in the Labor Studies program, and assure evaluation and feedback from the labor movement to help shape future programs. The Labor Center staff also advise Labor Studies students and prospective students, and the Center maintains a collection of labor DVDs available for free loan.

PROGRAM OVERVIEW

Labor Studies is designed to train students, union leaders, human relations professionals, and workers in the practical, applied skills and up-to-date knowledge of labor relations and for positions in union leadership. Employees in labor and human relations can develop career skills and prepare for positions or advancement in labor unions, labor relations, human relations and government. The instructors are all experts who are active in the field.

The Labor Studies Program offers the following alternative patterns of learning:

• courses may be completed as desired to develop specific skills to meet the needs of the individual student;
• courses may be completed to meet the requirements of the Associate Degree;
• courses may be completed to meet the 24 units required to earn the Certificate of Achievement in Labor Studies.

By fulfilling the program requirements, students will have a greater understanding of the contributions of labor and the skills necessary for union leadership. This is particularly relevant in Los Angeles, with some 250 local unions with a combined membership of more than half a million union members. Students who complete the requirements for the Associate Degree in Labor Studies will have a working knowledge of labor organizations, their structure, philosophy and day to day operations.

LABOR STUDIES

Associate in Arts Degree
Major Units: 36

Requirements for the Associate in Arts degree in Labor Studies may be met by completing 18 units of Required Courses and 18 units of Major Electives with a “C” or better along with General Education units. Information on the General Education unit requirements may be found in the catalog under Graduation Requirements.

PROGRAM LEARNING OUTCOMES (PLOs)

Upon completion of the Degree program, students are able to:

• Apply collective bargaining skills and strategies needed to bargain and enforce a contract through grievance and arbitration.
• Identify and apply employment and labor relations laws to protect workers’ rights.
• Develop and apply internal and external organizing strategies, such as effective communication, member mobilization, and leadership skills, utilized to build and strengthen unions.

REQUIRED COURSES

A.A. DEGREE: May select up to 18 units from the courses below
CERTIFICATE: May select up to 15 units from the courses below
UNITS

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>_reqs</th>
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<tbody>
<tr>
<td>LABR ST 001</td>
<td>U.S. Labor History</td>
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<tr>
<td>LABR ST 002</td>
<td>Collective Bargaining</td>
<td>3</td>
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<tr>
<td>LABR ST 003</td>
<td>Labor Relations Law</td>
<td>3</td>
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<tr>
<td>LABR ST 004</td>
<td>Labor in America</td>
<td>3</td>
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<tr>
<td>LABR ST 005</td>
<td>Grievance and Arbitration Procedure</td>
<td>3</td>
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<tr>
<td>LABR ST 006</td>
<td>Labor and Community Services</td>
<td>3</td>
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<tr>
<td>LABR ST 007</td>
<td>Labor and Political Action</td>
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<tr>
<td>LABR ST 009</td>
<td>Organizing Strategies and Techniques</td>
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<tr>
<td>LABR ST 011</td>
<td>Labor in the Public Sector</td>
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<tr>
<td>LABR ST 012</td>
<td>Building Strong Unions</td>
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<td>LABR ST 013</td>
<td>Union Leadership</td>
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<tr>
<td>LABR ST 020</td>
<td>Workers’ Rights</td>
<td>3</td>
</tr>
<tr>
<td>LABR ST 021</td>
<td>The Working Class in Cinema</td>
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<tr>
<td>LABR ST 024</td>
<td>Enforcing Workers’ Rights</td>
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NOTE: Additional Labor Studies courses may be used to fulfill Required Courses; for additional information, contact the Labor Center.

MAJOR ELECTIVES

A.A. DEGREE: May select up to 9 units from the courses below
CERTIFICATE: May select up to 9 units from the courses below
UNITS

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<tr>
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<tr>
<td>LABR ST 101</td>
<td>Introduction to Unions</td>
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<tr>
<td>LABR ST 102</td>
<td>Contract Negotiations Skills</td>
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<tr>
<td>LABR ST 103</td>
<td>Labor Law Update</td>
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<tr>
<td>LABR ST 104</td>
<td>Current Issues for Labor</td>
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<tr>
<td>LABR ST 105</td>
<td>Grievance Handling Skills</td>
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<tr>
<td>LABR ST 106</td>
<td>Labor and Disaster Relief</td>
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<tr>
<td>LABR ST 107</td>
<td>Organizing for Political Action</td>
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<tr>
<td>LABR ST 108</td>
<td>Labor and Globalization</td>
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<tr>
<td>LABR ST 109</td>
<td>Union Building Strategies</td>
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<tr>
<td>LABR ST 113</td>
<td>Union Leadership Skills</td>
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LABR ST 114 Workers' Legal Rights 1
LABR ST 115 Workplace Health and Safety 1
LABR ST 118 Employee Benefit Plans 1
LABR ST 121 Labor Communications 1
LABR ST 122 Framing the Message for Labor 1
LABR ST 123 Steward Training 1
LABR ST 125 Labor Arbitration 1
LABR ST 126 Issues in Labor Arbitration 1
LABR ST 127 Worker's Compensation 1
LABR ST 128 Sexual Harassment and Discrimination 1
LABR ST 129 Strategic Bargaining 1
LABR ST 132 California Workers' Rights 1
LABR ST 136 When the Paycheck Stops 1

NOTE: A maximum of 3 units of COOP ED may be applied to meet the 36 units AA Degree requirement in Labor Studies.

LABOR STUDIES
Certificate of Achievement
Major Units: 24

Students who complete the requirements for the Certificate of Achievement in Labor Studies will have developed practical skills in representation, negotiations, advocacy, and problem solving at the workplace.

Students who earn a Certificate will be qualified for entry level positions in labor, industry, and government.

A Certificate of Achievement in Labor Studies may be earned by completing 15 units of Required Courses and 9 units in Major Electives listed under the Associates Degree in Labor Studies with a "C" or better in each course.

PROGRAM LEARNING OUTCOMES (PLOs)

Upon completion of the Certificate program, students are able to:

• Apply collective gaining skills and strategies needed to bargain and enforce a contract through grievance and arbitration.
• Identify and apply employment and labor relations laws to protect workers’ rights.

NOTE: A maximum of 3 units of COOP ED may be applied to meet the 24 units Certificate requirement in Labor Studies.

Additional Labor Studies courses may be used to fulfill Major Units; for additional information, contact the Labor Center.

USEFUL LATTC LINKS:

College Catalog: http://college.lattc.edu/catalog/
Financial Aid Office: http://college.lattc.edu/financialaid/
Counseling Department: http://college.lattc.edu/counseling/
General Education Information: http://college.lattc.edu/catalog
Business & Civic Engagement Pathway: http://pathways.lattc.edu/catalog-programs/bce/

To register: http://college.lattc.edu/student/new-students/register-now/
For additional information consult a LATTC college counselor.