LATTC Bridge to College: Concurrent Enrollment

Admission of K-12 Students at Los Angeles Trade-Technical College

Office of Academic Affairs
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Start Your College Education Today!

Get a head start on your college career while in High School

Earn college units leading to an associate’s degree and even a bachelor’s degree

Take advantage of completing college courses FREE of charge
Bridge to College Program

The purpose of the program is to provide:

• **Advanced scholastic academic work**: courses applicable towards a two or four year degree or courses beyond the scope of a high school's program.

• **Vocational Training**: any course in any vocational field (e.g. Architecture, Automotive, Cosmetology, Electrical, etc).

• **Non-Credit Courses**: open entry/exit courses that do not carry any college unit credit intended for personal enrichment.

• **Early college experience**: students will become familiar with college work and procedures while still in high school.
Registration Process

• Step 1 – Fill out the LATTC Application for Admission and K-12 Concurrent Enrollment Form (You must meet with your High School Counselor to complete the K-12 Form)

    Students who wish to enroll in English and Math must take the College Assessment and have a placement on or above English 101 and/or Math 125.

• Step 2 – Submit K-12 for to BTS Center and for Mandatory New Student Orientation

• Step 3 – Register*

• Step 4 – Succeed

*Students may only enroll in courses specifically approved by the college for term.
Admission Basis

Although K-12 makes recommendations, LATTC can deny admissions based on:

1. Age Restrictions for specific courses
2. Completion of a specified grade level
3. Demonstrated eligibility for instruction using assessment methods
4. Limitation on enrollment of Physical Education – No more than 10 percent of the class may be comprised of special part/full-time students
Parent/Guardian Responsibilities

• Parents must sign K-12 Concurrent Enrollment Form and attend the required orientation for new students

• **Parents** are responsible for ensuring that their children are appropriately supervised before class begins, after class finishes and if or when a class is cancelled and/or dismissed early

• Be aware that enrolled minor students may be exposed to discussions, readings and visual materials of a mature nature

• Student/Parent is required to purchase textbook and class materials

• Arrangements for receiving high school credit for course work completed must be made with students’ respective high schools
Student Role and Responsibilities

- It is your responsibility to ensure you are properly registered, request a Registration receipt from the Business Office once you have registered.
- Adhere to LATTC Standards of Student Conduct.
- Keep in mind that you are going to High School and College concurrently, schedule additional study time daily.
- You must drop your class officially, if unable to complete. The Admissions and Records office can assist you with the necessary forms.
- Make the most of your college experience. Challenge yourself and succeed!
Frequently Asked Questions

• Where do I get the forms to register?
  You can pick up the applications from the Admissions Office, located in ST-100 or Bridges to Success Center located in ST 316; download it [www.lattc.edu/lattc/k-12/index.htm](http://www.lattc.edu/lattc/k-12/index.htm); or call (213) 763-5560 and have it mailed to you.

• Who do I talk to regarding what courses to take?
  You must meet with your high school counselor to complete the Supplemental Application for Admission of Students in Grades K-12. Courses must be selected by your counselor.

• Where do I go to register?
  After the Supplemental Application for Admission of Students in Grades K-12 has been approved the Bridges to Success Center will assist you with your registration. You may be provided a date to sign up for classes over the phone, online, or in person.

• What is the cost?
  There is no cost for the class however any books or materials required for your class are your responsibility.

• What happens if I cannot attend the orientation?
  You must contact the Bridges to Success Center if special arrangements need to be made.