Students Rights and Responsibilities

CONFLICT RESOLUTION
The College has approved a student conflict resolution process where if there is an issue between student and instructor, that student is to complete the required form at the following link - http://college.lattc.edu/student-conflict-resolution/. The Department Chairperson over the area will respond to your request within two business days (Monday-Friday) regarding your situation. If the issue is not resolved on campus, the student can request for a formal grievance.

The student grievance procedure is designed to provide a prompt and equitable means for resolving student grievances, including but not limited to the grading process. The grievance procedure may be initiated by a student or group of students who reasonably believe that they have been subject to unjust action or denied rights that adversely affect their status, rights, or privileges as a student. To initiate a student grievance, please contact Dean Vincent Jackson, Campus Ombudsman.

If your complaint is against:                     Contact:
Faculty...............................................................Department Chair over the area
                                                 Check syllabus for phone and location
Student Support Services ...........................................Vice President of Student Services
                                                 (Juniper Hall - ST-512)
Another Student or Counselor…………………………Vice President of Student Services
                                                 (Juniper Hall - ST-512)
Administrative Services………………………………….Vice President of Administrative Services
                                                 (Bookstore or Parking)                             (Juniper Hall - ST-512)
All other complaints………………………………………..Campus Ombudsman
                                                 (Juniper Hall - ST-517)

STUDENT GRIEVANCE PROCEDURES
The purpose of the Student Grievance Procedures is to provide a prompt and equitable means for resolving student grievances, per Board Rules 91101- 91102.

The procedures enumerated in Chapter XV Policy shall be available to any student or applicant for admission, who believes a College decision or action has adversely affected his or her status, rights, and/or privileges as a student. The procedures shall include, but not be limited to, alleged violations of Title IX of the Higher Education Amendments of 1972 (and applicable regulations), grievances relating to disabled students as defined by Section 504 of the Rehabilitation Act of 1973, and grievances relating to course grades to the extent permitted by Education Code Section 76224(a). Section 76224(a) provides:

“When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course, in the absence of mistake, fraud, bad faith, or incompetency, shall be final.”

For additional information regarding the procedures for filing a student grievance, or for copies of the adopted Student Grievance Procedures, contact the Campus Ombudsmen, Dean Vincent Jackson, Juniper Hall, ST-519 in the Academic Affairs and Workforce Development department.