FINANCIAL AID

Phone: (213) 763-7082
Location: Student Services Building, JH-214
Hours: Monday – Thursday 8:00 a.m. – 2:00 p.m. & 4:30 p.m. – 7:00 p.m.

FINANCIAL AID STAFF ASSISTED LAB
Location: Student Services Building, JH-314
Hours: Monday – Thursday 8:00 a.m. – 7:00 p.m. Friday 8:00 a.m. – 3:00 p.m.

GOAL
The goal of the Financial Aid Program is to provide access to various types of post-secondary education for those who otherwise would be unable to start or continue their schooling and/or training.

FINANCIAL AID - WHAT IS IT?
Financial Aid is funding provided by the federal and state governments, and private sources in the form of grants, scholarships, loans and employment. These funds are available to make it possible for students to continue their schooling and/or training.

WHO CAN APPLY?
To be considered for financial aid, a student must meet the following minimum requirements:

- Be a U.S. citizen or an eligible non-citizen. An eligible non-citizen is a U.S. permanent resident as determined by the Immigration and Naturalization Service verifying that their stay in the U.S. is for other than a temporary purpose.
- Show financial need.
- Enroll as a regular student in an eligible program.
- Make satisfactory progress in a course of study leading to an AA or AS degree, certificate, or transfer to a baccalaureate degree program.
- Must not be in default on a Federal Perkins Loan (formerly National Direct Student Loan), Stafford Loan (formerly Guaranteed Student Loan (GSL), Supplemental Loans for Students (SLS), or Direct Loan at any school the student attended.
- Must not owe a refund on a Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG) or Leveraging Educational Assistance Partnership (LEAP) Grant.
- Register with the Selective Service if required to do so.
- Have a valid Social Security Number (SSN).

WHEN TO APPLY
- January 1 of each calendar year is the beginning of the application period for Federal and State financial aid.

PRIORITY and DEADLINE DATES FOR 2013-2014:
- March 2, 2013 - CAL GRANT DEADLINE for both high school seniors and community college students
- September 2, 2013 - Second deadline for community college students to apply for CAL GRANT B
- June 30, 2014 is the deadline for filing a Free Application for Federal Student Aid (FAFSA) for 2013-2014
- May 2, 2014 – is the Priority date for Fall & Spring

Students should continue filing their Free Application for Federal Student Aid (FAFSA) even if they miss the PRIORITY DATE because Pell Grants, enrollment fee waivers, Federal Work Study, and loans will continue to be awarded to qualified applicants throughout the academic year if funds are available.

HOW TO APPLY
Students can apply for the Free Application for Federal Student Aid (FAFSA) on line. The financial aid staff in the Financial Aid Staff Assisted Lab located at JH-314 provides application assistance to students. The web-site for the application is www.fafsa.gov. Make sure you enter the school code: 001227 on your application. Student should come to the Financial Aid Office to submit the required documents and forms to complete the process after applying on-line for about two weeks. An award letter and financial aid disbursements will be deposited into student’s Higher One Debit Card after the application is completely processed.

FINANCIAL AID PROGRAMS
The Financial Assistance Programs available at Trade Tech are:

- FEDERAL PELL GRANT
- FEDERAL SUPPLEMENTAL OPPORTUNITY GRANT (FSEOG)
- FEDERAL WORK STUDY (FWS)
- FEDERAL PERKINS LOAN
- FEDERAL DIRECT LOAN
- SCHOLARSHIPS
- BOARD OF GOVERNORS FEE WAIVER
- CALIFORNIA STATE GRANTS (CAL GRANTS)

The California Student Aid Commission provides grant programs for undergraduate students. To qualify for these programs, a student must be a California resident, be a US citizen or permanent resident, possess a Social Security Card, and attending an eligible college in

Los Angeles Trade-Technical College 2013-2014 GENERAL CATALOG
California. Students can receive only one CAL Grant at a time. Starting the 2013 - 2014 academic year, AB540 students will be eligible to apply for CAL Grants and other California state funded grants by completing the Dream Act Application (caldreamact.org).

Students can apply for one or more of these programs by filing a Free Application for Federal Student Aid (FAFSA). Campus scholarships and the Board of Governors Fee Waiver require separate applications.

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**ENROLLMENT FEE ASSISTANCE**

For enrollment fee assistance, students should complete the Free Application for Federal Student Aid (FAFSA) so they will be considered for all federal and state financial aid programs. The Board of Governors’ Enrollment Fee Waiver is offered by the California Community Colleges. Students who had a fee waiver for the 2012-2013 academic year must submit a new application for the new academic year which includes Summer session 2013, Fall semester 2013, Winter session 2014, and Spring semester 2014. Applications are available at the Information Center and the Financial Aid Office.

Students who qualify under AB540 should complete the California Dream Act available at caldreamact.org to be eligible for California State financial aid programs.

**There are three ways to qualify:**

- **Method A (BOG A) — Proof of these benefits is required.**
  For families or students who receive TANF/CALWORKS, General Relief (GR), Supplemental Security Income (SSI/SSP).

- **Method B (BOG B) — Financial documentation required.**
  For families or students whose family income and size fall with the following limits:

**BOARD OF GOVERNORS FEE WAIVER PROGRAM (BOGFW-B)**

<table>
<thead>
<tr>
<th>FAMILY SIZE</th>
<th>2013 INCOME</th>
<th>2012 INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$16,755</td>
<td>$16,344</td>
</tr>
<tr>
<td>2</td>
<td>$22,695</td>
<td>$22,395</td>
</tr>
<tr>
<td>3</td>
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<tr>
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<td>$52,395</td>
</tr>
<tr>
<td>8</td>
<td>$58,535</td>
<td>$58,395</td>
</tr>
</tbody>
</table>

Each additional family member add $5,940

Special Classification Enrollment Fee Waivers:
You are also eligible for a BOG if:

- A dependent of a deceased or disabled veteran of the U.S. Military
- A recipient of a Congressional Medal of Honor or a child of a recipient
- A dependent of a victim of the September 11, 2001 terrorist attack
- A dependent of a deceased law enforcement/ fire suppression person killed in the line of duty.

**Method C (BOG C)**

Students who do not meet the above criteria, but have financial need as established by the College Financial Aid Office, may also be eligible for an Enrollment Fee Waiver. To qualify, students must complete a Free Application for Federal Student Aid (FAFSA) and provide proof of prior year income. Processing of this type of fee waiver takes approximately five working days.

There are no fee waivers for audited classes. Other financial aid may be available to students who meet the qualification requirements. Students with questions concerning financial aid eligibility should contact the College Financial Aid Office, JH-214.

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**CONSORTIUM AGREEMENT**

If you are attendign a college within the Los Angeles Community College District (LACCD), and are taking classes at a college outside the LACCD and wish to obtain approval to receive financial aid for those classes, you must complete a Financial Aid Consortium Agreement Form which is available at the Financial Aid Office. The approval of the Consortium Agreement is determined by the Financial Aid Office.

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**SCHOLARSHIPS**

Because of the nature of the College and the close cooperation with business, industry and alumni, there is an on-going scholarship program available to students of the College. In addition to the availability of college-wide general scholarships, various departmental scholarship opportunities are offered to students majoring in those areas. Specific information on the availability of campus scholarships is located in the Financial Aid Office website.

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**SATISFACTORY ACADEMIC PROGRESS FOR FINANCIAL AID**

To be eligible for federal and state financial aid, students are required by the U.S. Department of Education and the State of California to maintain satisfactory progress toward completing their degrees or certificates. In compliance with prescribed regulations, the Los Angeles Community College District (LACCD) has established guidelines designed to promote timely advancement toward specific degree and certificate objectives. Students’ satisfactory academic progress is checked after each semester. To satisfy academic progress requirements, financial aid students must meet the following:

- Maintain a cumulative Grade Point Average (GPA) of 2.0.
- Have less than 90 units attempted (including not having received Associate’s Degree or higher) at the beginning of the academic year.
- Non-grades (W, INC, NP, RD) must be 33% or less of cumulative units attempted.

**Disqualification – Students will be disqualified and will not receive financial aid if they have one or more of the following deficiencies at the end of each semester:**

- Total units attempted (excluding ESL and 30 units of Basic Skill/Remedial classes) are equal to or greater than ninety (90);
- Associate or higher degree has been earned outside of LACCD;
- Cumulative GPA is less than 2.0;
- Cumulative non-grades are more than 33%
Warning letter – Students will receive a warning letter at the end of the fall semester if they have one or more of the following academic deficiencies:
- Cumulative GPA is less than 2.0;
- Cumulative non-grades are greater than 33%
- Number of units attempted reaches forty-five (45).

Appeal – Students who are disqualified from receiving financial aid may submit a written appeal to the Financial Aid Office. The appeal must include an education plan signed by a counselor and an explanation of why the satisfactory academic progress requirements were not met. The appeal form must be received by the Financial Aid Office on or before the deadline day of the semester that the students are appealing for.

If you have any questions, call or visit your college Financial Aid Office. Staff members are available to answer your questions and to help you complete any of the forms. Keep in mind that it takes two months, sometimes longer, between the time you apply for aid and the time your award is completely processed. For additional information related to the programs offered and the application process, contact the campus Financial Aid Office at (213) 763-7082 or stop by the office during our office hours to pick-up a copy of the “Financial Aid Guide”

NEW!!!
- Starting July 1st, 2012, all new students who never enrolled in College before July 1st, 2012 need to have a high school diploma or GED, passed the CA Proficiency Exam or completed approved home schooling to receive financial aid.
- Starting July 1st, 2012, all students have a lifetime limit of 6 years full-time (600%) of Pell Grants.

IMPORTANT NOTICE
Students who drop below 6 units or who withdraw from all classes before 60% of the term of enrollment has passed will be required to pay back a percentage of the Federal financial aid grant funds they have received. E-mail the Financial Aid Office at finaid@lattc.edu before withdrawing from all or part of your classes! (213) 763-7082, Student Services Building JH-214.

For more information regarding the Financial Aid process, please attend the financial aid workshops held throughout the year. A schedule of workshops can be found on the Financial Aid homepage (http://college.lattc.edu/financialaid/).

IMPORTANT INFORMATION REGARDING GAINFUL EMPLOYMENT DISCLOSURE REQUIREMENTS
To qualify for federal financial aid, the law requires that an educational program at a community college must lead to a degree (associate, bachelor’s, graduate, or professional) or prepare students for “gainful employment in a recognized occupation. Further, federal regulations (75 FR 66832) require community colleges that participate in the Federal student financial assistance programs to report certain information about students who are enrolled in Gainful Employment Programs. At Los Angeles Trade-Technical College, Gainful Employment programs are programs that prepare students for obtaining a Certificate of Achievement.

In accordance with the Gainful Employment disclosure regulations, a website has been developed to provide students with important information on each program at a community college must lead to a degree (associate, bachelor’s, graduate, or professional) or prepare students for “gainful employment in a recognized occupation. Further, federal regulations (75 FR 66832) require community colleges that participate in the Federal student financial assistance programs to report certain information about students who are enrolled in Gainful Employment Programs.

To view this information, visit: http://college.lattc.edu/certificates/.